



2191 HILLCREST ROAD • QUAKERTOWN • PA • 18951 • (855) 752-6862

FIELD LEAD

LEVEL

Associate, Senior Associate

REPORTS TO

Project Manager, Field Manager

OVERALL OBJECTIVE

Lead work in and out of the field to support Project Managers in achieving the best possible results for each project with the most effective application of knowledge and resources available. Develop and demonstrate proficiency in one or more areas related to the successful implementation of ecological restoration projects and initiatives.

KEY RESPONSIBILITIES

- Work collaboratively with Project Team members to perform and inform work in the field as it pertains to soil work, planting, erosion control, invasive control, construction, and other activities required to fulfil contractual requirements
- Assign tasks and goals to Technicians and other crew members in the field, ensuring safe working conditions for yourself and others, training and overseeing Technicians and other crew members in the field.
- Use and actively seek opportunities to learn best practices in ecological restoration, land management, invasive control, site stabilization, and other disciplines to ensure a high-quality result.
- Study, practice, and apply skills from a particular area of specialization to achieve a level of subject matter expertise in disciplines such as, but not limited to:
 - o Hydrology or Soil Science
 - o Arboriculture, Silvology, or Dendrology
 - o Agriculture or Farm Restoration
 - o Botany and Species Selection
 - o Invasive Control
 - o Equipment Operation
- Support the Project Manager or Field Manager with maintaining plans, adhering to schedules, and collecting information to be used for documentation and reporting purposes
- Maintain accurate and timely Project, Planting, Expense, and Pesticide Logs; maintain accurate Timecards and Time Off Requests for anyone under your supervision
- Actively participate in company communication systems and platforms, including but not limited to email, Teams, apps, and others as assigned.
- Maintain active licenses and certifications.
- All other duties as assigned.

REPRESENTATIVE ACTIVITIES



May include, but are not limited to:

- Review daily project tasks and develop packing lists; get trucks on the road quickly and efficiently
- Brief team members on the days' objectives and assign tasks according to team member skills
- Monitor activities and coach team members on technique and methodology, every day
- Help develop planting lists for projects, and write plant orders for the nursery
- Review site visit reports and proposals for technical accuracy
- Write project logs, every day
- Collect seed as directed by the Project Manager
- Use backpack and UTV-mounted herbicide spraying equipment, wearing PPE
- Moving and planting 100 trees, bareroot, and live stakes, or, 2000 herbaceous plugs per day
- Drive trucks and trailers; occasionally drive box trucks
- Travel to/from job sites each day an average of an hour, with occasional longer trips
- Perform basic maintenance of tools
- Occasional overnight stays in motels

SKILLS AND QUALIFICATIONS

- Ability to identify native Northeast plant species and their proper habitats.
- Ability to identify invasive species and prescribe the best means of eradicating them.
- Ability to operate equipment and tools safely and efficiently.
- Ability to effectively use and navigate Microsoft Office Software
- Current industry-related licenses, certificates, and trainings

PHYSICAL AND COGNITIVE ABILITIES

- Ability to perform full range of field work under sometimes strenuous conditions.
- Ability to prioritize tasks and ensure productivity and safety for themselves and their team members at all times.
- Ability to communicate effectively with all team members, vendors, and clients as assigned.

To Apply: Please submit your resume and a cover letter that describes why you think this role is the best next step in your career. Feel free to also describe your detailing experiences with field ecology, native nursery management, and project management.

Please send all inquiries to contact@archewild.com